Information Services Committee (ISC)

Joseph Griego, City Council   *Brian Osterloh, COA, Dept. of Technology & Innovation (DTI)*
Timothy P. Thackaberry   *Tim Skelton, COA, Planning Department*
Dr. Stephen D. Burd, UNM   *Catherine A. Nicolaou, Sacred Wind Communications*
Jesse Muniz, City of Albuquerque

ISC Agenda
2/9/2022

Attendance: The Information Services Committee meets second Wednesday of the month 1:30 p.m. at the Grand Central conference room, 2nd floor, 1 Civic Plaza NW and via WebEx: https://cabq.webex.com/cabq/j.php?MTID=m814f5cba68f660aed5f088d7a969bcd5

The ISC is a committee of City and private sector professionals charged with establishing the overall information systems strategy and direction plus the review and approval of all large projects and purchases over $25,000. These large projects go through the Technical Review Committee (TRC) review process before being forwarded to the ISC. Smaller projects and purchases also may be forwarded by the TRC regardless of monetary value. Both the primary user representative and the Department of Technology and Innovation (DTI) client representative should plan on attending the ISC meeting to answer any technical and funding questions.

I.   **Call to order**
II.   **Announcements**
III.   **Roll Call**
IV.   **Review and Approve Agenda**
V.   **Review and Approve Minutes**
         a.   From August 11, 2021 and December 8, 2021
VI.   **Public Comment**
VII.   **Introductions**
VIII. **ISC Actions**

> ### *i. Review and Vote on Purchases:*

> > *1.* Questica Budgeting System – Tom Pino, Lawrence Davis:

Description:
Questica will be providing the new Budgeting system for the City of Albuquerque.

Business Case / Justification
Support for the current system, Hyperion, has ended through Oracle. A Statement of Work, including project scope and requirements, was sent to eight different suppliers with budgeting systems. The field was narrowed down to 4, 2 and then final award went to Questica based on price and system features.

Maintenance, Training and Other Associated Costs
Recurring annual cost is $196,500; 5% increase per year. Implementation (one-time cost) is $302,400. Total Year 1 is $498,900. Total 5-Year contract is $1,345,839

Impact to City / Dept Resources
Easier / quicker budget book preparation • Error Reduction • Reduce Head Count • Reduce Redundancy of Work • Internal/external stakeholder engagement • System Automation/System Consolidation • Centralize/Share Information • Create a Budget

Workflow • Access to Analysis/Reporting • Organization-wide Consistency • Enable Current Fiscal Year Budget Management • Wider Transparency / Wider Involvement

   ii. Review Revised Policies:
     1. Cybersecurity Policy
     2. Enterprise Application and Software Policy
     3. Incident Reporting and Response Policy for Abuse Using Technology
     4. Change Management Policy

IX. **Technology Overview**
 X. **General Information**
XI. **Other Business**
XII. **Adjourn**
   a. Next scheduled ISC meeting will be March 9, 2022